

Pricing for the *Carleen Bright Arboretum*

1 Pavilion Way, Woodway, TX 76712
 (254) 399 - 9204 | arboretum@woodwaymail.org



Fees as of March 2019 and may be subject to change without notice

THE PAVILION WITH GAZEBO

Secure the Date Deposit:	
<i>Non refundable in the event of cancellation ; \$500.00 security deposit will be returned 2-3 weeks after event assuming there are no damages.</i>	\$500.00 security deposit plus ½ of the rental fee

Rates:	
Saturday (10:00am to 1:00am)	\$3,000.00
Friday (10:00am to 1:00am)	\$2,500.00
Sunday - Thursday (10:00am to 1:00am)	\$2,000.00
*For 2 consecutive day rental discount rates, please see Weekend Package Rates on pg. 3	

Non-Profit Rates: Must have non-profit status	
Saturday (10:00am to 1:00am)	\$2,750.00
Friday (10:00am to 1:00am)	\$2,250.00
Sunday - Thursday (10:00am to 1:00am)	\$1,750.00

Business Rate: Not available on weekends or holidays	
Monday - Friday (8:00am to 5:00pm)	\$350.00 for the 1 st hour; \$125.00 each additional hour with a maximum of \$725.00 for the day

Furniture and Accessories:	Available	
White Resin Folding Chairs	Included in rental fee	400
60" round tables (seat 8-10 people)	Included in rental fee	36
6' rectangle tables (for gifts and food service)	Included in rental fee	10
8' rectangle tables (food service)	Included in rental fee	10
30" cocktail table rental	Included in rental fee	10
8' Table w/ Bar Top with Black Skirting	\$50.00	1
Portrait easel rental	\$10.00	1
Screen and projector rental	\$150.00	
Cordless microphone rental	\$50.00	
*Please note: The Carleen Bright Arboretum does NOT have catering fees or surcharges. Arrangements made with caterers are the client's responsibility		

ATTENDANT / SECURITY FEE AT THE PAVILION

ATTENDANT:	
Required for all non-alcohol events. Attendant fee is charged from the time the event starts until the attendant is able to lock the building.	\$40.00 per hour
SECURITY:	
Required for all events serving alcohol. Security fee is charged from the time the event starts until the Officer is able to lock the building.	\$40.00 per hour and per officer
*(1) Officer per 200 people is mandatory for all events serving alcohol. At the discretion of the Woodway Police Chief, an additional officer may be requires at your expense.	

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THE WHITEHALL CENTER AND PATIO

Secure the Date Deposit:	
<i>Non refundable in the event of cancellation ;</i>	\$500.00 security deposit plus ½ of the rental fee
\$500.00 security deposit will be returned 2-3 weeks after event assuming there are no damages.	

Rates:	
Saturday (10:00am to 1:00am)	\$1,000.00
Friday (10:00am to 1:00am)	\$1,000.00
Sunday - Thursday (10:00am to 1:00am)	\$750.00
*For 2 consecutive day rental discount rates, please see Weekend Package Rates on pg. 3	

Non-Profit Rates: Must have non-profit status	
Saturday (10:00am to 1:00am)	\$900.00
Friday (10:00am to 1:00am)	\$900.00
Sunday - Thursday (10:00am to 1:00am)	\$650.00

Business Rate: Not available on weekends or holidays	
Monday - Friday (8:00am to 5:00pm)	\$150.00 for the 1st hour; \$50.00 each additional hour with a maximum of \$300.00 for the day

Furniture and Accessories:	Available	
White Resin Folding Chairs	Included in rental fee	180
60" round tables (seat 8-10 people)	Included in rental fee	13
6' rectangle tables (for gifts and food service)	Included in rental fee	14
8' rectangle tables (food service)	Included in rental fee	5
30" cocktail table rental	Included in rental fee	5
8' Table w/ Bar Top with Black Skirting	\$50.00	1
Portrait easel rental	\$10.00	1

***Please note:** The Carleen Bright Arboretum does NOT have catering fees or surcharges. Arrangements made with caterers are the client's responsibility

ATTENDANT / SECURITY FEE AT THE WHITEHALL CENTER

ATTENDANT:	
Required for all non-alcohol events. Attendant fee is charged from the time the event starts until the attendant is able to lock the building.	\$40.00 per hour

SECURITY:	
Required for all events serving alcohol. Security fee is charged from the time the event starts until the Officer is able to lock the building.	\$40.00 per hour and per officer
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TO SECURE THE DATE FOR ALL PACKAGES

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THE PAVILION PACKAGE RATES

Package Rates - 25% discount on the total rental fee for both days	
Thursday & Friday (10:00am to 1:00am each day)	\$3,425.00
Friday & Saturday (10:00am to 1:00am each day)	\$4,125.00
Saturday & Sunday (10:00am to 1:00am each day)	\$3,750.00

THE WHITEHALL CENTER PACKAGE RATES

Package Rates - 25% discount on the total rental fee for both days	
Thursday & Friday (10:00am to 1:00am each day)	\$1,312.50
Friday & Saturday (10:00am to 1:00am each day)	\$1,500.00
Saturday & Sunday (10:00am to 1:00am each day)	\$1,312.50

COMBINATION PACKAGE RATES

The Whitehall Center & The Pavilion - SINGLE DAY (25% discount off Whitehall Center)	
Friday (10:00am to 1:00am at both buildings)	\$3,250.00
Saturday (10:00am to 1:00am at both buildings)	\$3,750.00
Sunday (10:00am to 1:00am at both buildings)	\$2,562.50

The Whitehall Center & The Pavilion	
Whitehall Center on Friday, Pavilion on Saturday (25% discount off Whitehall)	\$3,750.00
Whitehall Center & Pavilion on Friday, Pavilion on Saturday (25% discount off entire rental)	\$4,875.00

GAZEBO / OUTDOOR LEARNING CENTER

Secure the Date Deposit:	
<i>Non refundable in the event of cancellation ;</i> \$300.00 security deposit will be returned 2-3 weeks after event assuming there are no damages.	\$300.00 security deposit plus ½ of the rental fee
Available Monday - Thursday (8:00am - 5:00pm)	\$125.00 per hour with a 2 hour minimum

ATTENDANT / SECURITY FEE

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