



MECHANICAL Permit Application

PERMIT #

THIS SECTION FOR STAFF USE ONLY

CITY OF WOODWAY
Community Services Dept.
924 Estates Drive
Woodway, Texas 76712
phone: (254) 772-4050
fax: (254) 399-6518
permits@woodwaymail.org

RECEIVED BY: DATE/TIME: APP COMPLETE? Y N (explain)
NOTE:
1st REVIEW 2nd REVIEW (if needed)
DATE: DATE:
BY: BY:
APPROVED DENIED
TOTAL FEE: \$
CASH CK CC
DATE PD: RCPT:

OWNER/TENANT INFORMATION
PROJECT ADDRESS:
PROPERTY OWNER:
MAILING ADDRESS: CITY/ST/ZIP:
PHONE: ALT PHONE: EMAIL:
CONTRACTOR INFORMATION
COMPANY: CONTACT:
ADDRESS: CITY/ST/ZIP:
PHONE: ALT PHONE: FAX:
EMAIL:
MECHANICAL LICENSE: EXPIRES:

PROJECT INFORMATION

- NEW RESIDENTIAL CONSTRUCTION - LIVING SQUARE FOOTAGE:
RESIDENTIAL REMODEL/REPAIRS RESIDENTIAL SERVICE CHANGE/RECONNECT
NEW COMMERCIAL CONSTRUCTION COMMERCIAL REMODEL/REPAIRS
COMMERCIAL SERVICE CHANGE/RECONNECT

VALUATION OF WORK: \$

IMPORTANT INFORMATION REGARDING YOUR PERMIT/APPLICATION

- Allow three (3) business days for your application to be processed.
Upon approval, permit fees must be paid within 180 calendar days or the application may be considered void and require resubmittal.
Upon approval and payment, permit is valid for 180 days. If permit expires, an extension may be granted with a written request.
No trade permits will be granted on new construction projects or work requiring remodel permits until the general building permit is valid.

APPLICANT SIGNATURE: DATE:

